**SAIF/MGU/T/2023-24**/**01**  05/07/2023

**NOTICE INVITING QUOTATION**

Coordinator, Sophisticated Analytical Instrument Facility (DST- SAIF), Mahatma Gandhi University invites sealed quotation for desktop and office printer.

Last date and Time of submission of Quotation: **12/07/2023 5:00 PM**

**SPECIFICATIONS**

|  |  |  |
| --- | --- | --- |
| Sl.no | Description | Unit |
| 1 | **Desktop:**Processor : Core I3  4 GB RAM 512 GB SSD 19” MonitorAccessories: Wired mouse and Keyboard | 1 |
| 2 | **Printer:** Function: Copy, Scan, Print Resolution 600 X 600 DPI Color mode : Black and white Printer media size: A4 Software : Above windows 7 | 1 |

Duly filled up and signed quotation should be sent to Coordinator, Sophisticated Analytical Instrument Facility (DST- SAIF) , Mahatma Gandhi University, Kottayam, Kerala, 686560 by speed post so as to reach before the date and time specified. The cover containing the document should be quotation number and last date of submission of the quotation. If relevant documents through speed post are not submitted with in time, the quotation will not be considered. The undersigned reserves the right to reject any or all the quotation without assigning any reason whatsoever. Further details can be had from the office of **Sophisticated Analytical Instrument Facility (DST- SAIF), Email: saif@mgu.ac.in** on all working days during working hours.

 Coordinator SAIF

Dr. C. T. Aravindakumar